

INVOICE

Invoice #: _____

Date: _____

Due date: _____

FROM

Business name

Your name

Street address

City, Province/State Postal/ZIP

Phone

Email

Business number / tax ID

BILL TO

Client name

Company (if any)

Service address

Billing address (if different)

Phone

Email

Description of work	Qty	Rate	Amount
Weekly mowing, trim and edge	4		
Spring cleanup — beds and debris removal	1		
Mulch — supplied and spread (yd ³)			
Hedge trimming			

Subtotal	
Tax	
Total due	

PAYMENT TERMS AND NOTES

Payment method / details: _____

Terms (for example, payment due within 14 days): _____

Notes: _____

Seasonal contracts: state the billing period (for example, "May 1 – May 31") so the client can match it to their agreement.

Free template from myklient.app — scheduling, client management and invoicing for solo operators and small crews.